

## Global Mediation Safeguarding Policy

1. Definition: The Department for Education's Working Together to Safeguard Children defines safeguarding and promoting the welfare of children and young people as:

- protecting children from maltreatment;
- preventing impairment of children's health or development;
- ensuring that children are growing up in circumstances consistent with the provision of safe and effective care;
- and undertaking that role so as to enable those children to have optimum life chances and enter adulthood successfully.

2. Child protection is a part of safeguarding and promoting welfare. This refers to the activity that is undertaken to protect specific children who are suffering, or at risk of suffering significant harm.

3. This document applies to children and young people below the age of twenty-five. The term 'children' will be used throughout the policy to apply to children and young people below the age of twenty-five.

4. Global Mediation is fully committed to this policy for safeguarding the welfare of all children and young people, by taking all reasonable steps to protect them from physical, sexual, or emotional abuse or neglect.

5. This document outlines child protection policy and procedures. It is not a comprehensive 'how to' guide in child protection practice but relates specifically to the role of all those involved in working directly or indirectly with children in child protection practice, i.e. activity undertaken to protect specific children who are suffering or are at risk of suffering significant harm.

6. Global Mediation has a responsibility to work with others to safeguard and promote children's welfare. Mediators and staff may have varying degrees of contact with children and young people. It is essential that mediators and staff in contact with children, young people and their families have the requisite knowledge and skills to carry out their jobs safely and effectively. All mediators and staff have a responsibility to ensure the safety of children with whom they work.

7. This document outlines our commitment to the protection of children and aims to:

- Raise awareness of the need to protect children and young people and reduce risks to them;
- Ensure that when abuse is suspected or disclosed, it is clear what action must be taken.

We ensure that all mediators, staff, including freelance, contracted staff and/or associates are aware of the requirements within this policy. It is the responsibility of these groups to ensure that the personnel they are responsible for are aware of and understand the procedures and have levels of knowledge and skills commensurate to the level and nature of their direct involvement with children and young people.

8. We work within the UN Convention on the Rights of the Child and believe that:

- All children have the right to be protected;
- All children should be listened to and their views taken seriously;
- Children's needs should be looked at holistically and should not be defined solely in terms of their abuse;
- All interventions must be child-centred;
- To effectively protect children, professionals must identify and work with safe and protective adults within children's families and communities;
- Professionals need to be aware of how issues of race, gender, disability, culture, sexuality and age impact on an individual's life experiences;
- Professionals need to be aware of how issues of race, gender, disability, culture, sexuality and age impact on their understanding of and response to keeping children safe;
- Joint working between agencies and disciplines is essential for the protection of children.

In addition, Global Mediation is committed to extending our safeguarding duties to adults.

9. The following individuals will be required to read and sign all company policies prior to undertaking any work or role relating to Global Mediation:

- Any mediator or member of staff employed by Global Mediation;

- Any agent acting on behalf of Global Mediation in a capacity that may bring them into contact with children and young people;
- All volunteers and students aged 16 and over.

## 10. Definitions of abuse

Abuse and neglect are forms of maltreatment of a child. An individual may abuse or neglect a child by inflicting harm or failing to act to prevent harm. Neglect or abuse, physically, emotionally or sexually, can have major long-term effects on all aspects of a child's health, development and wellbeing. Sustained abuse is likely to have a deep impact on the child's self-image and self-esteem, and on his or her future life. It may be caused by other children/young people or adults.

Harm may occur intentionally or unintentionally. The definitions of harm outlined in Working Together 2010 are used to determine whether a child needs a child protection plan.

## 11. Physical abuse

Physical abuse may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating, or otherwise causing physical harm to a child. Physical harm may also be caused when a parent or caregiver fabricates the symptoms of, or deliberately induces, illness in a child.

### Possible Indicators of Abuse

- Bruising consistent with physical or sexual assault
- Reports from reliable sources that a child has been seen in localities (hot spots) where those involved in harboring grooming and abusing children frequently
- Being contacted by unknown adults (male or female) in person / mobile phone, text, email/chat rooms
- Development of relationships, usually with someone older, who encourages dependence, loyalty and isolation from safe relationships and controls the relationship by manipulation, violence and threats
- Persistent absconding or late return with no plausible explanation
- Being picked up by unauthorized adults in cars
- Returning from absconding looking well cared for, despite having no known base
- Estranged from family
- Acquisition of money or possessions without plausible explanation
- An adult loitering outside the home to meet the child
- Self-harming / offending behaviour

- Alcohol and other drug misuse
- Persistent truanting from schools
- A young person spending long periods of time in 'chat rooms' / given access to inappropriate web sites
- Sexually transmitted diseases and/or unplanned pregnancy
- Low self-esteem/self-worth
- Young gay/bisexual male exploring sexuality in unsupported way (TAKEN FROM NSPCC)

## **12. Emotional abuse**

Emotional abuse is the persistent emotional maltreatment of a child so as to cause severe and persistent adverse effects on the child's emotional development. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.

Parents/caregivers of children with multiple needs may find it difficult to ensure that the full range of their needs, including their emotional needs, is met. It may be hard to include such children in everyday activities alongside other family members, but not to include them may be harmful.

## **13. Sexual abuse**

Sexual abuse involves forcing or enticing a child or young person into sexual activities, including prostitution, whether or not the child is aware of what is happening. They may include non-contact activities, such as involving children in looking at, or in the production of sexual online or printed images, watching sexual activities, or encouraging children to behave in sexually inappropriate ways.

Child sexual exploitation is a type of sexual abuse, in which children are sexually exploited for money, power or status. Children or young people may be tricked into believing they're in a loving consensual relationship. They may be invited to attend parties where alcohol and drugs are exposed or they may be groomed online. SEE above for definitions of abuse.

Some children and young people are trafficked into or within the UK for the purpose of sexual exploitation. Sexual exploitation can also happen to young people in gangs. Child sexual exploitation can also occur through the use of technology without the child's immediate recognition – eg – posting sexual images on social media / internet / mobiles without immediate payment or gain.

#### **14. Neglect**

Neglect is the persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. Neglect may occur during pregnancy as a result of maternal substance abuse. Once a child is born, neglect may involve a parent or caregiver failing to:

- provide adequate food, clothing or shelter including exclusion from home or abandonment;
- protect a child from physical and emotional harm or danger;
- ensure adequate supervision including the use of inadequate care-givers;
- ensure access to appropriate medical care or treatment.

It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.

#### **15 Radicalisation**

Radicalisation can mean different things to different people. It is a non-specific word and in the public arena, the term can be effected by the policy and politics of the time. In the government's published Prevent Duty guidance (HM Government 2015), radicalisation refers to the process by which a person comes to support terrorism and extremist ideologies associated with terrorist groups.

Statistics are not available to indicate the number of children who are at serious risk of radicalisation. It can be assumed that more children will be at risk as the ongoing threat of international terrorist groups and domestic white extremist groups continue in the UK.

Children can be most vulnerable to radicalisation or extremist views during adolescence or early teen years. These children could be in direct risk of harm, neglect or may suffer emotional abuse. This can root from being involved in activities associated with risky behaviors or being from a household/community where they are exposed to extremist views or practices.

Similar to children who present problems such as alcohol or drug use, practitioners who come into contact with suspected radicalised children, should consider neglect or emotional maltreatment and not exclusively address the problems they present.

The following factors have been identified as possible contributors to a child or young person becoming radicalised

- Influence from peers or charismatic individuals. This could be via the internet and content can incite animosity and violence
- Exposure to counter-political movements, ideologies and unorthodox beliefs
- Exploring issues and ideas around their identity
- Rejection by peer, faith or social group and family
- Being part of a community which is socially excluded
- Experience of poverty or ill treatment of their faith/ethnic group in society
- Being dissatisfied with government foreign policy, international disputes and political views etc
- Exposure to gangs, social/criminal networks (including online), risky institutions

Every case for radicalisation is unique and is not dependent on the presence of one or more of the factors above. If you suspect a child or young person is being radicalised dial **999**

### **16 Female Genital Mutilations (FGM)**

Female genital mutilation (FGM) is also known as female circumcision or female genital cutting, and in practicing communities by local terms such as 'tahor' or 'sunna.' It is a form of child abuse and can have overwhelming physical and psychological consequences for girls and women

Since 1985 it has been a serious criminal offence under the Prohibition of Female Circumcision Act to perform FGM or to assist a girl to perform FGM on herself. The Home Office identified girls from the following communities are most at risk; Somali, Kenyan, Sudanese, Sierra Leonean, Egyptian, Nigerian, Eritrean, Yemeni, Kurdish and Indonesian (2014)

The following are factors and signs to look for:

- Coming from a community that is known to practice FGM
- Having a female family member who has been subjected to FGM
- A child being taken back to her family's country of origin at the beginning of the summer holiday. This allows time for her to heal from the procedure before returning to the UK
- An older female relative visiting from the country of origin who perform FGM

- One should also be aware of girls who asked to be excused from PE or swimming lessons or girls who spend long periods of time in the bathroom (Khalifa, 2013)

If you are worried that a child may be at the risk of FGM you can make an anonymous call to the NSPCCs free 24-hour FGM helpline on 0800 028 3550 or contact our Safeguarding Officer Irvine Gersch on 0800 064 44 88

### **Mandatory Reporting of Female Genital Mutilation**

The FGM reporting duty is a legal duty provided for in the FGM Act 2003 (as amended by the Serious Crime Act 2015). This legislation requires regulated health and social care professionals and teachers in England and Wales to make a report to the police where, in the course of their professional duties they are either:

- Informed by a girl under 18 that an act of FGM has been carried out on her
- Observe physical signs which appear to show that an act of FGM has been carried out on a girl under 18 and they have no reason to believe that the act was necessary for the girls physical or mental or for purposes connected with labour or birth
- For the purposes of the duty, the relevant age is the girl's age at the time of the disclosure/identification of FGM

This duty applies to all regulated health and social care professionals and teachers in England and Wales, including those working in private education and healthcare. This duty also applies to those working in private education and healthcare.

Where regulated professionals/teachers working in private education or healthcare identify a case of FGM which falls within the mandatory reporting duty, they are required to make a report to the police, provided the case was discovered in the course of their professional duties.

### **17. Abuse and Children with a Disability**

Evidence available in the UK on the extent of abuse among children with a disability suggests that they are at increased risk of abuse, and that the presence of multiple disabilities appears to increase the risk of both abuse and neglect.

Disability may be defined as: “a physical or mental impairment which has a substantial and long-term adverse effect on one’s ability to carry out normal day-to-day activities” (The Disability Discrimination Act 2005).

**18.** Children with a disability may be especially vulnerable to abuse for a number of reasons :

- many disabled children are at an increased likelihood of being socially isolated with fewer outside contacts than non-disabled children;
- their dependency on parents and carers for practical assistance in daily living, including intimate personal care, increases their risk of exposure to abusive behaviour;
- they have impaired capacity to resist or avoid abuse;
- they may have speech, language and communication needs which may make it difficult to tell others what is happening;
- they often do not have access to someone they can trust to disclose that they have been abused and/or
- they are especially vulnerable to bullying and intimidation.

Where there are concerns about the welfare of a disabled child, they should be acted upon in accordance with these procedures in the same way as with any other child. The same thresholds for action and the same timescales apply. It would be unacceptable if poor standards of care were tolerated for disabled children that would not be tolerated for nondisabled children.

### **19. Confidentiality**

In any work with children and young people it is important to be clear about confidentiality. While personal information held by professionals and agencies is subject to a legal duty of confidence, and should not normally be disclosed without the subject’s consent, when there are concerns that a child is or may be at risk of significant harm, then the over-riding objective must be to safeguard that child and disclosure of information is imperative.

Confidentiality and child protection should be discussed with children and young people at the beginning of any piece of work, and reminders and information given from time to time, to ensure that they

understand the processes and what responsibilities the staff members have. It is absolutely essential to be clear about the limits of confidentiality well before any such matter arises.

## **20. Allegations against staff**

An allegation may relate to a member of staff (including a volunteer) who works with children who has:

- Behaved in a way that has or may have harmed a child
- Possibly committed a criminal offence against or related to a child
- Behaved towards a child or children in a way that indicates they may pose a risk of harm to children

All concerns should be referred to the designated Safeguarding Officer at Global Mediation.

Support for the child – In cases where a child may have suffered significant harm, or there may be a criminal prosecution, children’s services or the police where appropriate, should consider what support the child or children involved may need

In the first instance the allegation will be managed by a senior manager, or where the senior manager is the subject of the allegation, the matter will be referred to the ethics committee.

Global will also ensure effective support for any employee.

Where it is clear that an investigation by the police or children’s social care services is unnecessary, the designated officer from the local authority should discuss the next steps with the case manager.

## **21. Adult abuse**

The safeguarding duties apply to an adult who:

- Has needs for care and support
- Is at the risk of neglect and abuse
- As a result of those care needs is unable to protect themselves from rather the risk or experience of abuse and neglect (Care Act 2014)

Incidents of abuse may be one-off or multiple and affect one person or more. Professionals and others should look beyond single incidents or individuals to identify patterns of harm. Repeated instances of poor care may be an indication of more serious problems and of what is now described as organisational abuse. There are potential indicators of financial abuse which include; change in living conditions, lack of heating, clothing or food, inability to pay bills/unexplained shortage of money, unexplained loss/misplacement of financial documents, the recent addition of authorised signers on a client or donor's signature card or sudden or unexpected changes in a will or other financial documents.

Anyone can carry out abuse or neglect, including: Spouses/partners, other family members, neighbours, friends, acquaintances, local residents, people who deliberately exploit adults they perceive as vulnerable to abuse, paid staff or professionals and volunteers and strangers.

The Mental Capacity Act (2005) – an assessment to establish whether a person lacks capacity should take place whenever there is concern that an individual might lack the mental capacity to make a decision

Processes for people who lack capacity should be different in significant respects from processes undertaken with people who have capacity (they can share information and give consent)

Sharing information between organisations about known or suspected risks may help to prevent abuse taking place as well as supporting a coordinated response (as with children)

All discussion about safeguarding adults should focus on respecting people's rights and wellbeing, rather than taking an authoritarian or excessively protective approach towards abuse and protection

If in doubt about consent and sharing information related to protecting an adult at risk, contact Irvine Gersch, the designated Safeguarding Officer.

Possible types of abuse which adults face according to Care and Support Guidance (2014) include, physical abuse, domestic violence, sexual abuse, psychological abuse, financial or material abuse, modern slavery, discriminatory abuse, organisational abuse, neglect and acts of omission and self neglect.

Global Mediation aims to comply fully with the Safer Recruitment procedures, with the regard to its systems of selection and recruitment of its staff and mediators. Details of this policy are available from the Global Administrative team dealing with recruitment.

## **22. What to do if you are worried a child is being abused**

Global Mediation has no powers to investigate child abuse. Nonetheless, Global Mediation's mediators and staff have a duty to safeguard and promote the welfare of children and a responsibility to work closely and co-operatively with other agencies in order to achieve this.

If, in the process of your work, a child discloses to you that they are being abused you will need to tell them that you must report it to a Safeguarding Officer in the first instance.

It is important to remember that an allegation of child abuse or neglect may lead to a criminal investigation, so any concerns must be properly recorded and shared with a line manager.

## **23. When concerns should not be discussed with parents**

There may be occasions when it is not appropriate to discuss child protection concerns with the parents of the child concerned. These include, but are not limited to :

- When to do so may expose the child to further risk of harm
- When advised not to do so by social services or Police

If you are unsure whether to discuss a particular case with a parent, please refer to Prof Irvine Gersch  
**(Safeguarding Officer)**

## **24. Reporting a child protection issue**

In the event of a situation in which you consider a child is at risk, you should contact Global Mediation's Director responsible for child protection issues, Irvine Gersch on 07885 630468. If he is not available you should call the office on 020 8441 1355 and speak to Samihah Riaz.

If you think a child is in immediate, serious danger, call the police on 999.

If you witness something that is of severe concern, inform the parties at the time and tell them that you intend to pass on your concerns to Global Mediation. You will need to contact Global Mediation on the day that you have referred this concern to the parties.

Mediators should complete the REPORTING FORM attached to this policy documents and return the completed form to the Safeguarding Officer on the same day as the incident leading to the concern.

Every individual has the right to make a referral to Social Care (particularly if they feel their concerns are not being taken seriously) but we would always advise you to consult with the Safeguarding Officer in the first instance. Ethics Committee

The ethics committee consists of Samihah Riaz (Team Leader), Jeff Lermer (Financial Director) and Linda Laurence (Consultant). The aim of the committee is to provide access to any member of staff who is concerned about any ethical issue relating to Global Mediation's operations or procedures. The committee meets on an ad hoc basis determined by need and relevance

**25.** Global Mediation has an ethics committee made up of the Financial Director, Jeff Lermer and two consultants, Linda Laurance and Samihah Riaz. Any allegations regarding staff members should be referred to this committee. The company embraces a whistle blowing ethos in which no member of staff would be disadvantaged, discriminated against or suffer any material consequences should they make a referral or allegation to this Ethics Committee. Global Mediation also has a MIF (Management Information Form) system where every negative evaluation, staff administration error, other or any type of complaint is logged, investigated and recorded on file. All relevant details are logged as well as the corrective and preventative actions taken. This is then signed off by a senior member of staff. Any concerns or issues against a member of the ethics committee can be passed onto Irvine Gersch (Designated Safeguarding Officer)

**26.** This policy and attached procedure document will be made available to every member of staff and mediators on an annual basis and will be placed on our website. The company will carry out an annual child protection audit and the policy will be reviewed in April each year. It will be discussed as a standing item at Directors meetings and Senior Leadership team agendas and at bi-annual Training Days.

**27.** A full up to date list of each local authorities designated safeguarding officer and policy will be held in the Global office.

REVIEWED: October 2017

BY:  (Managing Director)

UPDATED: n/a

NEXT REVIEW DUE: March 2018

1. The named person responsible for safeguarding and child protection is Professor Irvine Gersch. In the event of his absence, the person to cover this role will be Samihah Riaz. This procedure will be reviewed annually or following to the relevant change in law.
2. Irvine Gersch will also act as a 'champion' for safeguarding throughout the company.

Professor Irvine Gersch – Safeguarding Officer – 0208 441 1355

Samihah Riaz – [samihahr@globalmediation.co.uk](mailto:samihahr@globalmediation.co.uk)

0208 441 1355

If out of hours (9am-5pm) please dial 0800 064 44 88 (24 hours) A safeguarding issue will be directed to either Samihah Riaz or Irvine Gersch

Reporting and Recording Concerns

Person completing this report (Name).....

Date .....

Name of child / young person

Home address (and phone number)

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Other information (preferred language, disability, ethnic origin, religion, preferred communication method (if known))

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Details of concern – include **where incident occurred, who witnessed it, date, time** etc. Physical appearance / behavior of child. If a phone call record was made, who reviewed the call? Please include date, time, what was said and the action taken

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Has the child been spoken to? If so, what was said?

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Who has been consulted in Global Mediation about this concern?

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Agreed by Global Mediation DSO? Designated Safeguarding Officer.....

Recorded by (Name, contact detail and signature) .....

Professional opinion should be set aside from factual observations and labelled as such



